

# FOREST PRESERVE DISTRICT WILL COUNTY



## Geocaching Permit Application

To submit your request, complete this form and send to [permits@fpdwc.org](mailto:permits@fpdwc.org). Every effort is made to contact applicants within one (1) week of the District's receipt of the application. If approved, a permit will be issued. The applicant is then required to sign the permit and obtain a geocache sticker. For more information call 815.727.8700. Please complete this form in its entirety.

### Applicant Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ DOB: \_\_\_\_\_

### Organization Information (if applicable)

Organization Name: \_\_\_\_\_ Organization Phone: \_\_\_\_\_

Organization Email: \_\_\_\_\_ Applicant's Title/Role: \_\_\_\_\_

Organization Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

### Geocache Information

Proposed Geocache Location (Name of the Preserve): \_\_\_\_\_

GPS Coordinates (Longitude/Latitude) of Proposed Placement: \_\_\_\_\_

Website(s) to be Advertised/Maintained: \_\_\_\_\_

Physical Description of Area (including rating of the terrain: easy, moderate, difficult, etc.): \_\_\_\_\_

List of all items to be included in the geocache at the time of proposed placement:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Send applications to: [permits@fpdwc.org](mailto:permits@fpdwc.org) or to Sugar Creek Administration Center,  
Attn: Permitting & Recreation, 17540 W. Laraway Road, Joliet, IL, 60433.

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*Submitting this application does not guarantee the approval of your request or location. Once your application has been received and reviewed, you will be contacted regarding the approval of your permit.*

## **Forest Preserve District of Will County Geocaching Placement Requirements**

1. Geocache must be placed in a clear, waterproof container sized no greater than 4"x 8" x 12."
2. All Geocaches containers must be labeled with the Forest Preserve District of Will County "Geocache" label provided upon permit issuance. Label must be clearly visible from outside of container.
3. Geocaches must not contain food, offensive, or hazardous materials.
4. Geocache will not be buried or attached to vegetation or structures.
5. No vegetation or natural features will be disturbed in any manner upon placement.
6. Geocache permit is valid from date of issue until March 31 of the following year.
7. Geocache must be removed by permittee by permit expiration. Geocaches not removed by this date will become the property of the Forest Preserve District of Will County.
8. Geocaches may be inadvertently burned, mowed, or destroyed by District staff conducting management procedures in the preserves. The Forest Preserve District of Will County will not be liable for lost or damaged caches.
9. Use of the Forest Preserve before or after seasonal preserves hours is prohibited.
10. Geocache owner will monitor approved cache location every 2 months to ensure cache remains at approved location and contents are intact.
11. If going off trail to place or search for a cache, please use designated trails whenever possible and trend lightly on the land: Leave No Trace.
12. This permit is not transferable or assignable. Any attempted transference or attendance violation will void the permit and subject the applicant to subsequent fines, penalties, and loss of fees.
13. All state, county, local and Forest Preserve ordinances will be enforced.
14. As a condition of this permit contract, you are subject to all rules and regulations contained in General Use Regulation Ordinance No. 124. Falsification of information or violation of any rules, regulations, or ordinances of the District will result in the denial and/or revocation of the Geocache permit and/or fines.
15. The Forest Preserve District of Will County reserves the right to close the preserves during regular open hours when safety and/ or weather conditions require it.
16. Request for refunds must be made in writing to the District. Refunds will be issued in accordance with administrative guidelines.
17. IN CASE OF AN EMERGENCY CALL 911. POLICE NON-EMERGENCY: 815.727.6191
18. Illinois Geocache website must state:
  - a. This Geocache is placed on Will County Forest Preserve property with permission until March 31 (of following year).
  - b. Preserve users are only permitted to search for caches during normal preserve hours: 8a.m. to sunset.
  - c. All Forest Preserve rules apply; call 815.727.8700 for more information.
  - d. The Forest Preserve District of Will County reserves the right to close the preserves during regular open hours when safety and/or weather conditions require it.

# FOREST PRESERVE DISTRICT WILL COUNTY



## Waiver

I agree to the Rules and Regulations as stated above and will abide by the Forest Preserve District of Will County General Regulation Use Ordinance #124.

I agree not to hold the Forest Preserve District of Will County liable for any loss or damage to persons or property arising from my use of the facilities or engaging in the activity for which this permit is granted.

I agree to defend and hold harmless the Forest Preserve District of Will County from any and all claims or actions brought by myself, my heirs, my guests, contractors, or invitees, brought as a result of the exercise of the rights granted under this permit.

I have read and understand the rules of the Forest Preserve District for the public lands and their usage. I attest that the information I have provided is factual, accurate and honestly represents the nature and intent of my event. Failure to abide by any of the above rules leaves the permit holder liable and susceptible to receiving a ticket and/or suspension from District property by Forest Preserve District of Will County Police.

By signing below, I agree to abide by all of the geocaching placement requirements listed within this application to ensure my safety and the safety of others. I assume full responsibility for any injuries, damages, and expenses that I might sustain while engaging in this activity on Forest Preserve District property.

## Agreement and Signature

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by undersigned authorized signatory:

Organization Name (if applicable): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title/Role (if applicable): \_\_\_\_\_