

## POSITION ANNOUNCEMENT

### NATURAL RESOURCE MANAGEMENT CREW (SEASONAL LABORER)

The Forest Preserve District of Will County is accepting resumes for the Natural Resource Management Crew (Seasonal Laborer). Under the supervision of the Land Management Program Coordinator and daily guidance of the Resource Management Crew Leader, the Natural Resource Management Crew implements land management, restoration and research activities listed within annual preserve management schedules. The Natural Resource Management Crew is a part-time seasonal position, with a starting pay of \$17.50. See attached Job Description outlining duties, skills, abilities, training, experience and working conditions or visit [ReconnectWithNature.org](https://ReconnectWithNature.org) for more information.

**Resumes will be accepted until December 31, 2024.**

Application Procedure: Send a cover letter describing interest and a resume to:

Veronica Frausto-Sarwark, Director of Human Resources  
Forest Preserve District of Will County  
17540 W. Laraway Road  
Joliet, Illinois 60433  
815.722.5669 (desk)  
815-722-3608 (fax)  
[Humanresources@fpdwc.org](mailto:Humanresources@fpdwc.org)

The Forest Preserve District of Will County does not discriminate against individuals on the basis of race, color, gender, national origin, age, or disability. In offering employment opportunities to the public, the Forest Preserve District will make reasonable modifications to ensure that all people have an equal opportunity. To request this document in large print, audio, or Braille, contact the Director of Marketing and Communications, Sugar Creek Administration Center, 17540 W. Laraway Road, Joliet, IL 60433; [comments@fpdwc.org](mailto:comments@fpdwc.org); 815.722.9383 (voice); 800.526.0844 (TDD). Requests should be made at least 48 hours in advance. While the Forest Preserve District of Will County will make every effort to meet requests in a timely fashion, some requests may take longer than others to fulfill. Persons believing that they have been discriminated against by the Forest Preserve District of Will County may file a complaint alleging discrimination with the Forest Preserve District or the Office of Civil Rights, U.S. Department of the Interior, [www.doi.gov](http://www.doi.gov).

**WILL COUNTY FOREST PRESERVE DISTRICT  
JOB DESCRIPTION**

**TITLE: NATURAL RESOURCE MANAGEMENT CREW (SEASONAL LABORER)**  
**DEPARTMENT: PLANNING AND DEVELOPMENT**  
**FLSA STATUS: NON- EXEMPT** **DATE: JANUARY 2024**  
**LOCATION: CHERRY HILL OPERATIONS AND LAW ENFORCEMENT FACILITY**

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**BASIC FUNCTION**

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Under the supervision of the Land Management Program Coordinator and daily guidance of the Resource Management Crew Leader, implements land management, restoration and research activities listed within annual preserve management schedules.

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**ORGANIZATIONAL RELATIONSHIPS**

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Reports to:

- Land Management Program Coordinator

Supervises:

- None

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**ESSENTIAL DUTIES AND RESPONSIBILITIES**

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1. Brush and invasive species control, including cutting with use of chainsaws and other hand equipment, herbicide applications, mowing, and hand pulling.
2. Native grass and forb seed collection and processing.
3. Installation of plugs, bare root stock, shrubs or saplings, and seed distribution.
4. Assistance with research and monitoring projects at both a species and community level.
5. Assistance with Prescribed Fire Program including control line preparation, equipment maintenance, and implementation.
6. Assistance with wildlife management projects as needed.
7. Removal of trash and other debris from natural areas.
8. Other duties as assigned by supervisor or director.

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**KNOWLEDGE, SKILLS AND ABILITIES**

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- College student studying in the fields of Ecology, Environmental Science, Biology or other related fields is preferred.
- Previous restoration or land management experience is preferred.
- Good physical condition with the ability to work outdoors in variable weather conditions and physically capable of lifting and transporting 50 lb. objects over uneven terrain.
- Ability to use or capable of learning use of power tools including chainsaws, weed whips, and walk behind mowers. District will provide training if needed.
- Have or willing to procure an Illinois Pesticide Operator License. District will provide training if needed.
- Knowledge of Midwest flora, natural communities, basic ecological principles and natural areas management principles preferred.
- Have or willing to procure a Chicago Wilderness Midwest Ecological Prescribed Crew Member Certificate or completion of National Wildfire Coordinating Group S130/S190 coursework. District will provide training if

needed.

- Must effectively communicate in written and oral formats.
- Basic computer skills in Microsoft Office (word processing, Excel spreadsheet and Access database) software are preferred.
- Must possess and maintain a current and valid Motor Vehicle Operator's license.

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## **WORKING ENVIRONMENT AND CONDITIONS**

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Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Active job; while performing the duties of this job the employee is frequently required to stand; walk on uneven terrain; carry, lift and move heavy objects (<50 pounds) or tools (chain saws, clearing saws, herbicide backpacks); climb hills and stairs; use hands and fingers to manipulate objects, tools or controls; reach with hands and arms; and talk and hear in a sometimes noisy environment.
2. While performing the duties of this job the employee occasionally works near moving parts; works in outside extreme heat or cold weather conditions; is exposed to fumes, airborne particles, smoke and toxic or caustic chemicals and potentially hazardous plants and animals.
3. Specific vision abilities required by the job include close vision, distant vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
4. The noise level in this job is usually moderate but can be high.

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## **PAY RANGE AND BENEFITS**

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Hourly Rate:     \$17.50/hour

Schedule:        Seasonal Part-time - Typical Monday through Friday workdays not exceeding 28 hours average per week over a nine month period and not more than 940 total hours in any twelve month period. Occasional extended hours and weekend workdays will be required.

Benefits:         No Health or Retirement Benefits.