



*Bringing People and Nature Together*

# **Forest Preserve District**

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## **OF WILL COUNTY**

### **OPERATIONS COMMITTEE**

#### **Minutes of January 4, 2012**

Members Present:

Chuck Maher, Chair  
James Moustis  
Walter Adamic  
Jim Bilotta  
Katrina Deutsche  
Jacqueline Traynere  
Tom Weigel  
Ann Dralle  
Lee Ann Goodson  
Denise Winfrey

Others Present:

Marcy DeMauro, Exec. Director  
John Gerl, Director of  
Administration and Finance  
Ralph Schultz, Director of  
Planning and Operations  
Cindy Harn, Director of Public  
Affairs and Education  
Bruce Hodgdon, Public Information  
Specialist  
Robert Murphy, Chief of Police  
Richard Kavanagh, Attorney  
Greg Malanca, Will County  
Trailriders

Chairman Maher called the meeting to order at 9:32 a.m. at the Sugar Creek Administration Center.

Mr. Bilotta led the Pledge to the Flag.



Roll was called and the following members were present: Adamic, Bilotta, Deutsche, Traynere, Weigel, Dralle, Goodson, Winfrey, Moustis, Maher. Total members present: ten (10).

Mrs. Traynere moved to approve the minutes of November 30, 2011 as presented; seconded by Ms. Goodson. Motion carried.

OLD BUSINESS:

Award of Contract for Removal of Surplus Structures

Mr. Bilotta moved for an award of contract to Bisping Construction of New Lenox, Illinois, in the amount of \$15,636.00 for the removal of eight structures at Hadley Valley Preserve, Moeller Woods Preserve, and Jackson Creek Preserve; seconded by Mr. Adamic. Motion carried.

Ms. DeMauro stated that the bid amount is significantly less than the staff estimate which was based on previous project experience. Staff was informed that the contractor intends to re-use several of the structures which led to some of the cost savings.

Award of Professional Engineering Services Contract for DuPage River Trail Segment 5

Mr. Bilotta moved for the award of contract to Petroleum Technologies Equipment of Lyons, Illinois, in the amount of \$86,888.00 for fuel tank replacement at the Operations and Law Enforcement Facility; seconded by Ms. Deutsche. Motion carried.

NEW BUSINESS:

Award of Professional Services Contract for Riverview Farmstead Interpretive Improvements

Ms. Cindy Harn asked the Committee to consider awarding a professional services contract in an amount not to exceed \$76,525.00 to Bluestone + Associates of Chicago, Illinois, to complete design, fabrication, and installation of Phase I Interpretive Exhibits at Riverview Farm.

Staff worked with Bluestone + Associates to define interpretive themes, circulation patterns, accessibility, and farm-based play area/signage placement. The final Exhibit Plan includes interpretive themes and cost estimates for the design and fabrication of eight (8) exterior signs, 3-5 interior signs, and up to six (6) interactive farm-based play areas.

Staff divided the Exhibit Plan into two phases to conform to the existing budget of \$80,000 for design, fabrication, and installation of exhibits at Riverview Farm in the Capital Improvement Program. The proposed contract award is for Phase I interpretive exhibits. The eight interpretive exhibits are scheduled for installation in fall 2012 completion.

Bluestone + Associates has great familiarity with the project and has performed exceptionally on the conceptual Exhibit Plan. The firm has completed significant research to define the interpretive themes and stories for the exhibits including the acquisition of historical documents and photographs. As a design-build firm, Bluestone + Associates will take the project from concept to installation which includes all research, text development and writing, preparation of design drawings and interpretive mock ups, fabrication and fabrication oversight, and finally installation of exhibits.

Mr. Moustis moved to recommend to the Board an award of professional services contract to Bluestone + Associates of Chicago, Illinois, in the amount of \$76,525.00 to complete design, fabrication, and installation of Phase I Interpretive Exhibits at Riverview Farmstead; seconded by Mr. Adamic. Motion carried.

#### Bid Hammel Woods DuPage River Trail Extension

Mrs. Winfrey moved to seek bids for the DuPage River Trail Extension; seconded by Mr. Adamic. Motion carried

#### Bid Messenger Woods Roadway Improvements

Staff indicated that the proposed roadway improvements will repair the access road and the southern parking area and will also include curb replacement and storm sewer work.

Mr. Moustis moved to seek bids for the Messenger Woods Roadway Improvements; seconded by Mrs. Winfrey. Motion carried.

#### EXECUTIVE SESSION:

None

#### Reports

#### Capital Improvement Program, Monthly Status Report

The following projects were highlighted to detail progress made since the last report:

### Construction Status

The District initiated several construction projects in 2011 that are nearing completion and anticipated for completion in the spring of 2012. The ongoing construction projects include:

- Construction is nearing completion at Prairie Bluff Preserve.
- The Four Rivers Marina shelter is nearing completion. Landscaping will carry over into the spring.
- Construction at Messenger Woods includes the completion of the new latrines, walkways, and campsites. Landscaping and road repairs will occur in the spring.

### District Monthly Program Calendar

The above referenced calendar for January and February 2012 was presented.

### Deer Management Program Public Comments

The above referenced report was presented for the period November 22 – December 21, 2011.

### 2012 Bid and RFP Projects Schedule

The schedule identifies all bid projects and requests for proposals exceeding \$20,000 included in the 2012 budget and known at this time.

### Comments by the Public

None

### Next meeting date

The next meeting was scheduled for **Wednesday, February 1, 2012 @ 9:30 a.m.**

There being no further business, Mr. Adamic moved to adjourn at 10:00 a.m.; seconded by Mrs. Winfrey. Motion carried.

Respectfully submitted,

LORI A. GREEN, Forest Preserve District  
of Will County

