

**DISSEMINATION OF INFORMATION ABOUT THE
FOREST PRESERVE DISTRICT OF WILL COUNTY
AS REQUIRED BY THE ILLINOIS FREEDOM OF INFORMATION ACT**

The Forest Preserve District of Will County is a unit of local government incorporated and organized under the laws of the State of Illinois which has the purpose of protecting and preserving the flora, fauna, and scenic beauties for the education, pleasure, and recreation of the public.

The Forest Preserve District of Will County has certain functional subdivisions (see attached). The approximate amount of the operating budget of the Forest Preserve District of Will County is \$70,857,395.00.

The District's main office is located at 17540 W. Laraway Road, Joliet, Illinois 60433. Call 815.727.8700 weekdays for details or visit *ReconnectWithNature.org* to answer your questions. The District owns and operates six (6) educational facilities:

Sugar Creek Administration Center 8 a.m. – 4 p.m., weekdays	815.727.8700 815.722.3608 (fax)
Plum Creek Nature Center 10 a.m. – 4 p.m., Tuesday – Saturday Noon – 4 p.m., Sunday	708.946.2216 708.946.2290 (fax)
Environmental Learning Center	708.479.2255 708.479.3876 (fax)
Isle a la Cache Museum 10 a.m. – 4 p.m., Tuesday – Saturday Noon – 4 p.m., Sunday	815.886.1467 815.886.6803 (fax)
Monee Reservoir 6 a.m. – 8 p.m., April – October 8 a.m. – 5 p.m., November - March Visitor Center: 6 a.m. – 7 p.m., April – October 8 a.m. – 4 p.m., November – March Center closed on Mondays	708.534.8499 708.534.8519 (fax)
Four Rivers Environmental Education Center For hours of operation, please call	815.722.9470

The District currently has 130 full time employees and 35 part time and seasonal employees. The number of part time and seasonal employees varies throughout the year.

The District is governed by a Board of Commissioners who are as follows:

Cory S. Singer, President
Jim Blackburn, Vice President
Michael Wisniewski, Treasurer
Deborah A. Rozak, Secretary

John Anderson
Katrina Deutsche
Laurie Smith
James Moustis
Tom Weigel
Ann Dralle
Laurie McPhillips
Jackie Traynere
Chuck Maher
Ed Kusta, Jr.
Brian Smith
Lee Ann Goodson
Sharon May
Donald Gould
Jim Bilotta
Kathleen Konicki
Diane Seiler
Frank Stewart
Herbert Brooks, Jr.
Denise Winfrey
Walter Adamic
Joseph Babich
Steve Wilhelmi

The eight-member Citizens Advisory Committee, composed of the following people, advises the Board and its Committees on use of District lands and land acquisitions:

Mary Ann Deutsche, Chair
Steve Baker
Gil Anderson
Scott Lagger
Larry Troutman
Bill Bromer
Kathy Dehn
Audrey Clair

The Executive Director of the Forest Preserve District is Marcella M. DeMauro.

The Freedom of Information Officers are Lori Green, Bruce Hodgdon, and Yvonne Perez.

Any person may obtain public records for inspection or copying, in accordance with the provisions of the Illinois Freedom of Information Act, by submitting a completed Request for Records form (attached) or a written request to the designated Freedom of Information Officer of the District. All requests must be in writing to ensure the required response time is met. Any written request, regardless of format (including via e-mail) will be treated as a valid FOIA request. The requester must indicate if the request is a commercial request.

Fees Charged for Copies of Records: There is no charge for the first 50 pages of black and white, letter or legal sized copies. Additional copies are 15 cents per page. For color or oversized copies, the actual cost of reproducing the records will be charged. Records which must be custom copies by an outside service are available at the cost of reproduction. The cost for certifying a record shall be \$1.00 per document.

INDEX OF AVAILABLE RECORDS

1. Board of Commissioners meeting minutes
2. Committee meeting minutes:
 - Finance
 - Operations
 - Land Acquisition
 - Executive
 - Citizens Advisory Committee
 - Thorn Creek Woods Management Commission
 - Will County Historic Preservation Commission
 - Illinois Association of Conservation and Forest Preserve Districts
3. Board resolutions
4. Board ordinances
5. Permits: Picnic and special use for current calendar year
6. Inventories
7. Financial reports: Purchase requisitions, disbursement reports, annual audit reports, annual Treasurer's reports

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8. Real estate records on property owned by the Forest Preserve District
9. Police records
10. Maintenance records
11. Improvements records
12. Various procedures/policies of the Forest Preserve District Staff and Board

Forest Preserve District of Will County: Current Organizational Structure

July 2009

